



School Safety Drill Record 2024-2025

School Name: Duncan Elementary

Fire Drills

(reasonably spaced; 3 of the 5 must be held by Dec. 1st)

| | | |
|----------------------------|---------------------|-------------------|
| Conducted by: Jodi Pfeifer | Date: 09/19/2024 | Time: 10:00 AM |
| Conducted by: Jodi Pfeifer | Date: 10/10/2024 | Time: 11:00 AM |
| Conducted by: Jodi Pfeifer | Date: 11/7/2024 | Time: 10:30 AM |
| Conducted by: | Date: | Time: |
| Conducted by: | Date: | Time: |

Tornado Safety Drill

(one shall occur in March)

| | | |
|----------------------------|---------------------|------------------|
| Conducted by: Jodi Pfeifer | Date: 10/17/2024 | Time: 9:30 AM |
| Conducted by: | Date: | Time: |

Lock Down or Shelter-in-Place Drill

(reasonably spaced; at least 1 before Dec. 1st and 1 after Jan. 1st)

| | | |
|---------------|-------|-------|
| Conducted by: | Date: | Time: |
| Conducted by: | Date: | Time: |
| Conducted by: | Date: | Time: |

NOTE: one of the 10 drills listed above must occur during a lunch, recess or other period when a significant number of students are gathered but not in the classroom.

Jodi Pfeifer
Principal's Signature

Jodi Pfeifer
Printed Name